



## CARRIER PACKET INSTRUCTIONS

Getting started with **Camryn Logistics** is very easy. Please fax all required documents to the Carrier Management Department at (248) 440-1751 or email at [cdavis@camrynlogistics.com](mailto:cdavis@camrynlogistics.com).

1. A copy of your federal Operating Authority number (MC#) and your Department of Transportation number (DOT#).
2. Insurance Certificates that meet the following Camryn requirements.
  - a. General Liability \$1,000,000
  - b. Auto Liability \$1,000,000
  - c. Cargo Liability \$100,000
  - d. Workers Comp \$500,000

***\*\*\*Please Note - In order to remain A FULLY QUALIFIED AND ACTIVE CARRIER IN OUR SYSTEM, we must have an updated insurance certificate on file.\*\*\****  
***If you have state funded workers compensation or use independent contractors, we will need written verification that the insurance is still active.***

3. A copy of your W-9 form which includes your tax ID#.
4. A signed Master Transportation Agreement with initials on each page.
5. A completed Carrier Equipment form.
6. A completed Carrier Payment form.

Welcome to the team, and we look forward to working together!



## CARRIER PAYMENT FORM

*Please fill form out completely and sign before submitting.*

CARRIER INFORMATION			
Carrier Name			
Remit To Address	City	State	Zip Code
MC Number	Tax ID Number	SCAC Code	US Dot Number
Contact Name	Email Address	Phone Number	Fax Number

FACTORING COMPANY INFORMATION			
Does your company factor? Please check one <input type="checkbox"/> Yes <input type="checkbox"/> No			
Company Name		Phone Number	
Address	City	State	Zip Code

PAYMENT OPTIONS
<i>Please select only one option as your preferred method of receiving your payment. Please note that the faster you choose to receive payment the more we will deduct from the confirmed rate.</i>
<input type="checkbox"/> COD (Cash on Delivery) - Payment made by ComCheck or EFS Check. This method of payment requires a signed POD (Proof of Delivery). <b>4% will be deducted from the confirmed rate.</b>
<input type="checkbox"/> Deposit into checking or savings account. This method of payment will post to your account within 25 days and requires a signed POD (Proof of Delivery). <b>A \$5.00 transaction fee will be deducted from the confirmed rate at time of payment.</b>
<input type="checkbox"/> Net 30 Days - Check Payment. This method of payment pays 30 days from the invoice date. This is our standard and most used method of payment.

BANK INFORMATION			
Bank Name	Phone Number	ABA Number	Account Number

Carrier agrees that all information listed above is true and accurate.

\_\_\_\_\_  
Authorized Carrier Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# CARRIER EQUIPMENT FORM

CARRIER NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PLEASE LIST # OF EQUIPMENT TYPE BELOW

POWER UNITS: \_\_\_\_\_

## VANS:

VENTED VANS \_\_\_\_\_ CURTAIN SIDE \_\_\_\_\_ LOGISTICS \_\_\_\_\_  
DROP DECK \_\_\_\_\_ CARGO VAN \_\_\_\_\_ SPRINTER \_\_\_\_\_  
53' \_\_\_\_\_ 48' \_\_\_\_\_ 24' \_\_\_\_\_ OTHER \_\_\_\_\_

## REEFER:

53' \_\_\_\_\_ 48' \_\_\_\_\_ 24' \_\_\_\_\_ OTHER \_\_\_\_\_

## FLATBED:

48' \_\_\_\_\_ 26' \_\_\_\_\_ STEP DECK \_\_\_\_\_ DLB DROP \_\_\_\_\_

CURTAIN SIDE \_\_\_\_\_ ROLL-TITE \_\_\_\_\_ RGN \_\_\_\_\_ TANDEM \_\_\_\_\_  
CONESTOGA \_\_\_\_\_ OTHER SPECIALIZED \_\_\_\_\_

## TANKER:

UNITS \_\_\_\_\_

## INTERMODAL:

VANS \_\_\_\_\_ REEFERS \_\_\_\_\_

## IS YOUR COMPANY?

SMARTWAY CERTIFIED \_\_\_\_\_ HAZMAT CERTIFIED \_\_\_\_\_  
CTPAT \_\_\_\_\_

ABLE TO CROSS THE BORDERS OF: CANADA \_\_\_\_\_ MEXICO \_\_\_\_\_

PLEASE LIST ANY ADDITIONAL INFORMATION NOT REQUESTED ABOVE THAT MAY BE USEFUL:

PLEASE SEND AVAILABLE EQUIPMENT BROADCAST TO [oops@camrynlogistics.com](mailto:oops@camrynlogistics.com)

# **MASTER TRANSPORTATION AGREEMENT**

This Master Transportation Agreement (“Agreement”) effective as of \_\_\_\_\_, 2009 is entered into and made by and between Camryn Logistics, LLC, whose address is 19785 West 12 Miles Rd Suite 77, Southfield, MI 48076 and \_\_\_\_\_ whose address is \_\_\_\_\_.

WHEREAS, Camryn Logistics, LLC is a licensed transportation broker and logistics company that arranges the transportation of freight under its contractual agreement with various consignors and consignees or their agents (“customer(s)”);

WHEREAS, \_\_\_\_\_ is a motor carrier in the business of transporting freight from one location to another; and

WHEREAS, Camryn Logistics, LLC desires to arrange for the transportation of freight for its customer(s), and \_\_\_\_\_ desires to be retained to provide such transportation services;

NOW THEREFORE, in consideration of the above recitals and the following warrants and covenants the parties hereto agree as follows:

1. **Transportation Services.** Carrier shall transport customer’s freight from, to and between the points and places and in accordance with the distinct “Tender Document” associated with the shipment.
2. **Term.** The term of this Agreement shall commence as of the Effective Date and shall continue thereafter until terminated by either party for any reason by providing the other party thirty (30) days prior written notice. Any termination pursuant to this Section shall not relieve either party from any obligation or liability incurred prior to such termination.
3. **Carrier Warrants.** Carrier warrants and represents that it is qualified to render the services required under this agreement and further states that it:
  - (a) Is authorized and licensed by the DOT, FMCSA, as a motor contract, common and/or for hire carrier;
  - (b) Maintain policies with an insurance company having a Best’s rating of “B+” or better.
  - (c) Maintains and shall keep on record with Camryn Logistics, LLC a current copy of certificates for commercial general liability and automobile liability insurance in the minimum amounts of One Million U.S. Dollars (\$1,000,000.00) per occurrence; cargo liability insurance in the minimum amount of One Hundred Thousand U.S. Dollars (\$100,000.00) per shipment and per occurrence; and worker’s compensation and employer’s liability insurance in the minimum statutory amounts as required by law.
  - (d) Complies with all applicable provincial, federal, state, and local laws, rules and regulations governing the transportation of Customer’s freight.
  - (e) Is able to provide all necessary equipment and properly qualified, trained, and licensed drivers for the movement of Customer’s freight.
  - (f) Is able to safely provide the transportation and related services for the movement of Customer’s freight.
  - (g) Does not have “Conditional” or “Unsatisfactory” FMCSA safety ratings.
  - (h) Shall immediately notify Camryn Logistics, LLC in writing of any adverse change in its safety rating or any suspension or revocation of its operation authority.
  - (i) Agrees to comply with all applicable provisions of any international, federal, provincial, state, and/or local law, rule, ordinance, and/or regulation (including obtaining all permits and licenses) which are required for Carrier to provide Camryn Logistics, LLC the transportation and related services under this Agreement.

4. **Independent Contractor.** Camryn Logistics LLC and Carrier acknowledge and agree that the relationship formed by this Agreement is that of independent contractors and that this Agreement does not create a joint venture partnership, agency or any employment relationship. Neither party has the ability or the right to create or bind the other party to any obligation other than as provided herein. At all times relevant hereto, Carrier will hold itself out to third parties as an independent contractor of Camryn Logistics, LLC and not as a representative, agent, employee, partner, or joint ventures of Camryn Logistics, LLC, or Customer. Carrier agrees to indemnify, defend and hold Camryn Logistics, LLC, and Customer, harmless from and against any and all claims, liabilities, damages, or causes of action arising out of Carrier's breach of the provisions of this Section 4.
5. **Cargo Liability.**
- 5.1 **Liability.** Carrier shall assume liability as a common carrier of loss, damage to, and/or destruction of any and all of Customer's freight while under the Carrier's care, custody or control. Carrier agrees that any Customer freight which has been tendered to the Carrier intact and released by the Carrier in a damaged condition, visible or concealed, or lost or destroyed subsequent to such tender, shall be conclusively presumed to have been lost, damaged, or destroyed by the Carrier, unless the Carrier can establish otherwise by clear and convincing evidence, and all claims shall be paid or settled by the Carrier, within ninety (90) days of receipt of a documented claim. Carrier shall be responsible for the investigation, documentation, prosecution, and payment, of all cargo loss, damage, or destruction claims in accordance with this Section to the reasonable satisfaction of Camryn Logistics, LLC, or Customer.
- 5.2 **Salvage.** Carrier agrees to waive any and all right of salvage or resale of any of Customer's damaged freight. Carrier shall promptly return or dispose, at the Carrier's cost, and at Customer's sole discretion, the damaged goods, to the location specified by Camryn Logistics LLC, or Customer. Carrier will not allow Customer's freight to be sold, or made available for sale, in any salvage markets, employee stores, or any other secondary outlets. In the event that damaged goods are returned to Customer and salvaged by Customer, then the Carrier shall receive credit for the actual salvage of such goods. The value of the salvage will be determined at a set percentage of the actual value established by the Customer. Camryn Logistics at its customer's direction reserves the right to choose between providing the Carrier a salvage allowance or releasing the damaged goods to the Carrier for salvage.
6. **Trailer Safety Requirements.** Carrier agrees to comply with Customer's trailer safety requirements, which include no trailers ten (10) years of age or older, no Fiberglass Reinforced Plywood (FRP's) trailers and all trailers must have a twenty thousand (20,000) pound dynamic floor weight rating. Carrier agrees to provide trailers that meet all of Customer's trailer safety requirements on all loads tendered to Carrier. Trailers not meeting these requirements may be refused by Camryn Logistics, LLC, its' Customer, Consignor, or by consignee. In the event Carrier's noncompliant trailer is rejected by Camryn Logistics, LLC, Customer, Consignor, or Consignee, Carrier agrees to absorb the cost to transfer the product to a compliant trailer, including any applicable service Carrier penalties that may also apply.
7. **Bills of Lading and Delivery Receipts.** Carrier will issue and sign a standard uniform straight bill of lading or other receipt acceptable to Camryn Logistics, LLC and Customer, upon acceptance of goods for transportation. All terms or conditions written or printed on the receipts or the bills of lading which have not been specifically agreed to by Camryn Logistics, LLC either in this Contract or on any signed addenda hereto, shall have no binding effect against Camryn Logistics, LLC. The receipt of a bill of lading issued or executed by the Carrier shall be prima-facie evidence of receipt of goods in good order and condition by the Carrier unless otherwise noted on the face of said document. Carrier shall submit to Camryn Logistics, LLC the original signed bill of lading evidencing good delivery of the goods unless otherwise specifically agreed by Camryn Logistics, LLC; and in that case, Carrier shall maintain custody of the original signed bill of lading, and will provide them to Camryn Logistics upon request. If Carrier fails to maintain and provide the bills of lading as agreed, Carrier assumes all risk of loss resulting from the failure to prove good delivery. In the event that Carrier personnel are not allowed or afforded an opportunity to view and/or examine the goods in order to ascertain the condition of those goods prior to loading onto Carrier's

vehicle, Carrier's personnel shall immediately notify Camryn Logistics, LLC and await instructions prior to transporting the shipment, and shall note on the bill of lading that they were not allowed or afforded an opportunity to view and/or examine the goods shipped.

8. **Rates and Charges.** The rates and charges that shall be in effect for all movements tendered to Carrier by Camryn Logistics, LLC shall be set forth on the Tender Document issued by Camryn Logistics, LLC and given to Carrier ("the charges"). For purposes of this Contract, "Tender Document" shall be defined as the Bill of Lading and the rate corresponding confirmation Contract sheet which originates with Camryn Logistics, LLC and is sent to Carrier. Carrier represents warrants and agrees that there are no other applicable rates or charges except those set forth on the Tender Document issued by Camryn Logistics, LLC from time to time. Camryn Logistics, LLC shall pay Carrier 40 to 45 days after Camryn Logistics, LLC receipt of Carrier's invoice, shipper's bill of lading, signed clear delivery receipt and other documents required by Camryn Logistics, LLC or Customer. Carrier agrees that it shall not bill the Customer, shipper/consignee or any third party directly nor shall it communicate in any manner, directly or indirectly with Camryn Logistics, LLC's customers, consignors, consignees or any party other than Camryn Logistics, LLC concerning the collection of any charges relating to transportation services accruing in connection with or as a consequence of this Contract; and waives any right it may otherwise have to proceed or commence any action against any Customer for the collection of any freight bills arising out of transportation services performed by carrier under this contract. Carrier's performance of the work contained in the Tender Document, commencement to perform, is confirmation of acceptance of the rate and charges contained in that document. No other rates, terms, conditions, charges, fees, expenses or any other amounts shall be payable by Camryn Logistics, LLC to Carrier unless such items are included in the written Tender Document. Nothing in any Bill of Lading or other Carrier issued documents shall be binding upon Camryn Logistics, LLC or Customer. Unless specifically included in the Tender Document, Camryn Logistics, LLC shall not be required to make payment for any accessorial charges, equipment, or escort rentals for the Tendered Movement, or any other special permitting or operating expenses.
9. **Payment.** Carrier shall bill the rates and charges set forth in the Tender Documents for Carrier's transportation services performed under this Agreement within one hundred eighty (180) days after delivery date. Payments shall be made to carrier for its services Thirty days (30) after Carrier's invoice is received, provided Carrier's has submitted all requested information/documentation. These requirements may include, but are not necessarily limited to proof of delivery, a signed customer's bill of lading and/or signed delivery receipt. Carrier shall submit load delivery/completion information upon each shipment delivery. In the event Camryn Logistics, LLC contest any portion of any invoice, Carrier shall provide written explanation and submit substantiating documentation to Camryn Logistics, LLC within fifteen (15) days of notice of the matter contested. Camryn Logistics, Llc may deduct from any payment any amount Carrier is indebted to Camryn Logistics, LLC, including but not limited to those reasons such as freight loss on any load, damage, and/or delay or detention claims on related or unrelated loads.
10. **Carrier's Right to Sub Contract.** Except as provided in this section, Carrier shall not, in any manner, subcontract or tender to any third party for transportation, any freight tendered to Carrier by Camryn Logistics, LLC for transportation pursuant to this contract. Carrier may subcontract the services that Carrier has agreed to perform for Camryn Logistics, LLC under this contract, only if; Carrier provides Camryn Logistics, LLC prior written notice of such subcontracting. Camryn Logistics, LLC acknowledges in writing that the subcontracting may occur and Carrier remains liable for the full and faithful performance of all obligations contained in this Contract, including the obligation to indemnify Camryn Logistics, LLC and Customer in accordance with Section 12, as if no such subcontracting has taken place. Nothing in this Contract, or in this section shall permit or allow Carrier to assign or delegate any of its other than specifically provided in this section, duties or obligations under the Contract.
11. **Insurance.** Carrier shall, at its expense, maintain general liability insurance in the minimum amounts of One Million U.S. Dollars (\$1,000,000.00) per occurrence for personal injury (including death) and property damage and automobile insurance in the minimum amounts of One Million U.S. Dollars (\$1,000,000.00) per occurrence for personal injury (including death) and property damage; Cargo liability insurance in the minimum amount of one Hundred (\$100,000.00) Thousand U.S. Dollars per occurrence. Carrier's insurance shall be written by an insurance company having a Best's rating of "B+" or better; and list Camryn Logistics, LLC s as a certificate holder, and as an additional insured. Camryn Logistics LLC shall be notified in writing by Carrier's insurance company at least 30 days prior to the cancellation, change or non-renewal of

the foregoing insurance policies. The Carrier shall also maintain any insurance coverage's required by any government body including worker's compensation/state required for the types of transportation and related services specified.

12. **Indemnification.** Carrier agrees to indemnify, defend and hold Camryn Logistics, LLC and Customer, and their officers, employees, agents and directors, harmless from and against any fines, penalties, costs, demands, damages, (including bodily injury, death and property damage) losses, obligations, claims, liabilities and expenses (including reasonable attorney fees) of whatever type or nature arising out of or related to: (i) any act or omission by Carrier or its subcontractors, (ii) Carrier's or any of its permitted sub contractor's performance or breach of its contract, and (iii) any use operation, maintenance or possession of Camryn Logistics, LLC and/or Customer's owned or leased equipment by Carrier or any of its subcontractors (iv) violation of any applicable law, rule or regulation (v) any claims or actions by Carrier's employees, agents or subcontractors. Carrier further agrees to indemnify, defend and hold Camryn Logistics, LLC and Customer, Consignor, and Consignee, together with their officers, employees, agents and directors, harmless from and against any and all fines, penalties, costs, losses, claims, obligations, liabilities, demands, damages and expenses (including reasonable attorney fees) of whatever type or nature arising out of or related to Carrier's negligent use, operation, maintenance, or possession of Customers' or other third party owned or leased equipment used to transport the freight tendered by Camryn Logistics, LLC herein or otherwise provided on behalf of the Customer. The obligation of Carrier under this Section shall survive termination of this Contract.
13. **Insolvency.** In the event of insolvency, bankruptcy, or receivership proceedings being instituted by or against Carrier, then Camryn Logistics, LLC, any agent of Camryn Logistics, LLC or Customer may immediately enter upon any owned or leased property of Carrier where any cargo, goods of customer owned or leased equipment may be found and take possession of such cargo, goods or owned or leased equipment without notice or liability to Carrier, or any party acting on behalf of Carrier
14. **Set-Off and Recoupment.** Camryn Logistics, LLC or Customer, each for the other, may set-off, withhold, recover or recoup: (i) any amounts payable to carrier hereunder any other contract or arrangement between Carrier and either Camryn Logistics, LLC or Customer, or any of their affiliates, subsidiaries, or their parent, against (ii) any amounts due from Carrier to either Camryn Logistics, LLC or Customer, or their respected subsidiaries, parent or affiliate, under this contract, under law, or which arises out of the transportation provided herein or any other Contract between Carriers on the one hand and Camryn Logistics, LLC or Customer or their subsidiaries, parent, or affiliates on the other hand. In addition, in the event Camryn Logistics, LLC makes payment to Carrier as provided herein, and Carrier fails to make payment to any applicable subcontractor then Camryn Logistics, LLC may, at its option and sole discretion, pay such subcontractor and offset the amount paid against any amounts owed or to be owing to Carrier by Camryn Logistics, LLC or any of Camryn Logistics, LLC affiliates. Failure to comply with any DOT FMSCA policy, law, or regulation or any breach of any element of this Contract, how so ever minor, may result in non-payment for freight charges and/or set off and recoupment claims.
15. **Hostage Loads.** For purposes of this Contract, "Hostage Loads" is defined as the Carrier refusing to immediately release shipper's freight upon demand or otherwise exerting unauthorized control over freight, refusal to deliver a load at the scheduled time and place of delivery, refusing the deliver, or failure to release or produce such freight. In the event that a Carrier does hold freight hostage, carrier agrees to pay Camryn Logistics, LLC \$5,000.00 for each day that the freight is held. Carrier agrees that such amount constitutes reasonable liquidated damages for damage to Camryn Logistics LLC's reputation with the shipper and/or others. Camryn Logistics, LLC shall be entitled to all other available or alternative remedies at law or equity in the case of hostage loads.
16. **Assignment of Rights to Payment by Carrier.** Any factoring, assignment, pledge, hypothecation or granting of a security interest in Carrier's right to payment hereunder shall in no event modify, limit, or terminate (i) Unlimited and Unilateral Rights of offset or recoupment provided to Camryn Logistics, LLC or Customer for offset, recoupment, loss or damage to any undisputed cargo or other property claim, including personal injury or any other undisputed cargo or other property claim which Camryn Logistics, LLC or Customer may have against Carrier for any reason. All of Camryn Logistics, LLC and Customer's claims and rights are specifically preserved and shall be superior to any assignee's factors or creditor's right or claims to payment, regardless of any notice

to Camryn Logistics, LLC or Customer to the contrary. Carrier shall notify any such factor, secured creditor or assignee of Camryn Logistics and Customer's rights in this regard.

17. **Waiver of Carrier's Lien.** Carrier, for itself and on behalf of all of its agents or subcontractors, hereby waives and agrees not to assert or make any claim arising out of any motor carrier's lien which Carrier would otherwise be allowed to assert upon any cargo or goods which are tendered by Camryn Logistics, LLC to Carrier or which are otherwise in the possession or control of Carrier or its subcontractors or agents. Carrier shall not withhold delivery of any freight due to any dispute with Camryn Logistics, LLC or Customer.
18. **Confidentiality.** Carrier shall limit disclosure of information concerning this Agreement and performance hereof to only those Carrier employees directly involved in its execution and performance, and to only individuals that perform the transportation and related services for the movement of the Customer's freight.
19. **Successor and Assigns.** This Agreement shall be binding upon the parties hereto and their successors and assigns. Carrier shall not assign this Agreement, or any rights or duties under this Agreement, without the prior written consent of Camryn Logistics, LLC.
20. **Severability.** If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall remain in full force and effect with the offensive term or condition being stricken to the extent necessary to comply with any conflicting law.
21. **Waiver.** No provision of this Agreement shall be waived by either party, unless such waiver is written and signed by an authorized representative of the party against whom such waiver is sought to be enforced.
22. **Force Majeure.** Neither Camryn Logistics, LLC nor Carrier shall be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by an act of God, public enemy or public authority. This Section shall not be deemed to modify Carrier's liability for loss, damage to, or destruction of any and all Customer's goods while under the Carrier's care, custody or control.
23. **Mutual Cooperation and Resolution of Disputes.** Both parties understand and agree that they must cooperate to ensure the best, most efficient and economical services under this Agreement. Camryn Logistics, LLC and Carrier therefore, agree to cooperate fully with one another in connection with all matters related to their performance under this Agreement. The full cooperation of the parties to agree shall also extend to the resolution of any dispute that may arise in connection with this Agreement. If the representatives of Camryn Logistics, LLC and Carrier primarily responsible for the negotiations and performance of this Agreement are unable, after reasonably diligent effort, to resolve any dispute or controversy, the matter shall be referred to an Executive Panel consisting of an Executive of Camryn Logistics, LLC, and an Executive of the Carrier that have not been directly involved in the negotiation of this Agreement, its performance, or prior efforts to resolve the dispute in question. If the Executive Panel is unable to resolve any dispute after reasonably diligent effort, the matter may, by mutual agreement, be referred to binding arbitration, or either party may resort to litigation.
24. **Solicitation and Non-compete.** Carrier shall not during the term of this Agreement and for a period of one year following the expiration or termination of this Agreement, directly or indirectly, solicit nor compete for the traffic of the freight between the origins and destinations that were first offered to Carrier by Camryn Logistics, LLC.
25. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without reference to rules regarding choice of laws. By execution and delivery of this Agreement, Carrier consents to the exclusive jurisdiction of Michigan Courts, and agrees that venue is proper in the Oakland County Circuit Court; or the U.S. District Court for the Eastern District of Michigan Southern Division.
26. **Entire Agreement.** This Agreement attached to this Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement. The provisions of this Agreement shall supersede all contemporaneous oral agreements and all prior oral and written

quotations, communications, agreements, and understandings of the parties with respect to the subject matter of this Agreement.


27. **Notices.** All notices required by or related to this Agreement shall be in writing and sent to the parties at the addresses set forth below by any means that will require a written acknowledgment of receipt by the receiving party. Proof of sending any notice shall be the responsibility of the sender.

CAMRYN LOGISTICS, LLC  
19785 West 12 Mile Rd  
Suite 77  
Southfield, MI. 48076

\_\_\_\_\_

IN WITNESS WHEREOF, the undersigned individuals have executed this Agreement as of the dates indicated and by doing so, represent and warrant that they have been or are specifically authorized to do so on behalf of the corporations or organizations they represent.

**Camryn Logistics, LLC.**

By: 	By: _____
Name: <u>Aaron Jones</u>	Name: _____
Title: <u>Operations Manager</u>	Title: _____
Date: <u>November 1, 2009</u>	Date: _____